

**CYNGOR TREF PENMAENMAWR
PENMAENMAWR TOWN COUNCIL**



Minutes of a meeting of Penmaenmawr Town Council held at the Community Centre, Penmaenmawr on Tuesday 28 July 2009 at 6.30pm for the purpose of conducting the business specified below.

AGENDA

Minute No.

1149 Present

Cllr S Banwell, Mayor Cllr M Baines, Cllr A Duckworth, Cllr C Duckworth, Cllr Henry Jones, Cllr T Lewis-Jones Cllr D Lloyd-Borland, Cllr F MacDonald, Cllr V Mooney, Cllr N Pritchard, Cllr D Owens

1150 Apologies

Cllr K Beard, Cllr M Meakes, Cllr K Stevens

1151 Code of Conduct/Declaration of Interest

None

1152 Signing of Minutes of Meeting held on 30th June 2009

The Minutes of the 30th June were agreed and signed.

1153 Signing of Welsh Language Minutes of 16th June 2009

The Welsh language Minutes of the 16th June were signed.

1154 Ratification of Minutes of Meeting held on 14th July 2009

The Minutes of the 14th July were agreed and signed.

1155 Matters Arising

From 1033 Cllr K Stevens to be consulted regarding the grass cutting of the verges around the entrance to Penmaenmawr from junction 16 of the A55.

From 1035 Christmas Lights.

It was resolved that the Town Council will give awards, as has been the practice in previous years, and that this would be limited to the retail premises only.

From 1036 – digital switchover – Cllr D Owens to request provision of posters.

From Minute 1083 - Garden Competition Entry Forms – These forms must be returned as soon as possible. Judging to take place on 3rd August.

1156 Mayor's Remarks

The Mayor and her Consort attended the following events:

18th July –Penmaenmawr Fun Day accompanied by the Mayor of Llandudno and the Mayor of Conwy.

-- **Noddfa Garden Fete Day** –opened by Mark Isherwood, Assembly Member. . A sum of £3200 was raised for charity.

19th July –Contact the Elderly: - at which the Town Council was thanked for its contribution towards transport.

20th July – A strawberry tea at Oasis Christian Centre

Signed

Date.....

23rd July - Guest of Mr. H G Robinson, High Sheriff of Clwyd at a coffee morning at his home ”.

NWAT &LCC (North Wales Association of Town and Local Community Councils) Annual Meeting 17th July: The Mayor & Councillor F MacDonald attended.

See minute 1160 below

Hanson Quarry Visit – (See Minute 1075) The Mayor met with Mr. Sam Hatchard, Manager of the Quarry and the following local issues were informally approached:

- (a) Possibility of the Quarry leasing land for use as allotments.
- (b) Future contracts and local employment situation
- (c) Feelings regarding sponsoring Mayoral regalia,
- (d) Views regarding the donation of quarry (waste) stone for refurbishment of Eden Hall Gardens. (See Minute 1131).
- (e) Tidying up the entrance by the bus stop at Penmaenan.

The responses received were -

- (a) The issue would be raised with Estates Department.
- (b) Optimistic.
- (c) Mr. Hatchard appeared to like the idea, and that he be given further information regarding suggestions and costings. The Mayor therefore proposed that a working party be formed for these purposes, and that information brought to full Council meeting.
- (d) Would consider.

1157 Declaration of Acceptance of Office - Dwygyfylchi Ward Councillor

The new town councillor for Capelulo ward, Mrs. Carys Drury, took the oath of office and was welcomed to the town council.

Reports

1158 Structural Survey of 3 Central Buildings – update

In the absence of Cllr K Stevens this report will be requested at the next meeting.

1159 Update on Refurbishment/Decoration of 3 Central Buildings including furniture and signage

Office Signage – The quote for the Office and arcade sign is £160 + VAT and for the Town Council Logo on frosted glass is £80 + VAT

Furniture --- With the absence of Cllr K Stevens a decision regarding the suitability and use of the four tables at the Old Post Office has to be deferred. It was however agreed that as the Council had received a number of different costings, it proceeds with now ordering 20 stackable chairs.

1160 Report on NWAT&LCC meeting in Connah’s Quay - Presented by the Mayor and Councillor F MacDonald

1161 Code of Conduct: It is most important that Councillors state any changes in personal business activities and any executive membership of various organizations that could have a bearing on personal voting decisions within the council – (personal and prejudicial interest)..

1162 Welsh Language:

There is no current legal obligation for councils to provide this service. However Penmaenmawr Town Council will continue to provide translations of the minutes.

1163 Account and Audit Regulations - Consultation of Proposals

There will be a change from having to provide accounts by the 13th Sep to 13th June.

Signed

Date.....

1164 End of Year Reserve Balance

The general rules state that reserves should be 3 to 12 month's of gross expenditure. If reserves in excess of this amount are needed for identified topics they should be approved and risk assessed.

Monthly accounts should be produced to show the changes in expenditure. Guided by Cllr S Banwell, the Council went through the budget for 2009 / 2010. The Budget will be a main agenda item for the August and September meetings, and reviewed monthly.

1165 Report from Cllr. Stevens re Rob Evans contract work and CCBC responsibility

Carry forward to next agenda

1166 Community Centre – Update

There is a Community Centre AGM on 4th August. The future and current viability of the Centre is under discussion.

The prepared grant is missing 3 windows as part of the grant.

There is discussion on whether the Charity status of the centre makes it VAT exempt

1167 Exempt Item 1

see separate minutes

Action

1168 Mayoral and Consort Regalia Minute (above 1153 Refers)

On going discussion

1169 Cycle Track Commemorative Bench

The North Wales Coastal Bicycle Bridge

The bench, jointly funded with Llanfairfechan will be sited at the junction of the cycle track boundary between Penmaenmawr and Llanfairfechan. The Rotary Club has a bench costing £500 and will sponsor the engineering work.

1170 Council Office Computer

- The old computer tower has been donated and delivered to PENTA
- It was suggested that the Town Council use an anti-virus program called AVG. It was resolved to buy a full business version of the software.
- It was noted that the councillors with access to the computer change the password every month and that the change should be minuted.

Cllr Lloyd-Borland was requested to write a report setting out the Council's computer technical needs.

Correspondence

1171 ScottishPower/TrinityMirror (Your Champions Awards 2009): This letter invites the choosing of a local person who has made a difference to the environment, school activity, sport, community, young person.

1172 DEFRA - Invitation to take part in Study regarding conserving biodiversity
Cllr H Jones to respond

1173 Robert Meakes re Penmaenmawr Town Council Website: Mr Meakes declined to accept any payment for his involvement in this activity. During his term as a councillor he gave his services as a volunteer. He is happy to help during any handover phase to the next service provider.

1174 One Voice Wales - New Partnership between County and Community Councils

1175 CCBC Democratic Services - Code of Conduct - Personal and Prejudicial Interests - Schools Modernization

Signed

Date.....

1176 HMRC VAT reclaim Forms

This form to be kept in the financial file until required.

1177 Snowdonia National Depository LDP

Information received about the National Park Local Development Plan.

This was issued to the Town Council Planning Committee.

List of Payments

Minute	Date	Cheque #	Power #	Payee	Amount
1178			S19	Rob Evans (Footpath Clearing)	£925
1179		'002155	S150	Sam Jones (Accounting Services)	£78.00
1180		'002156	S150	Cyfieithu Cymunedol Conwy (Translation of Minutes)	£43.50
1181		'002157	S150	M. Baines - Mileage to/from Connah's Quay for NWAT&LCC Meeting 17.7.09	£22.50
1182		'002158	S19	Penmaenmawr Community Centre	£2000

1183 Exempt Item 2

See separate report.

The date of the next Town Council Committee meeting will be held on

Tuesday 18th August at 6.30pm

Signed

Date.....