CYNGOR TREF PENMAENMAWR
PENMAENMAWR TOWN COUNCIL

Minutes of a meeting of Penmaenmawr Town Council held at 3 Central Buildings, Conwy Road, Penmaenmawr on 1st December 2009 at 6.30pm for the purpose of conducting the business specified below.

Minute No.

1509 Present
Mayor Cllr M Baines, Cllr D Owens, Cllr N Pritchard, Cllr S Banwell, Cllr C Drury, Cllr H Jones, Cllr F Macdonald, Cllr D Lloyd Borland, Cllr K Beard, Cllr V Mooney.

1510 Apologies
Cllr K Stevens, Cllr C Duckworth.

1511 Code of Conduct/Declaration of Interest
Cllr D Owens declared an interest in item 1527 (Bus for Light up pen event) as he is a volunteer for the event. Councillor D Owens did not vote on this matter.

1512 Signing of Minutes of meeting held on 3rd November 2009
The minutes of 3rd November 2009 were agreed and signed.

1513 Signing of translated minutes of Meeting 3rd November
The translated Minutes of the 3rd of November 2009 were approved by Cllr Nia Pritchard.

1514 Signing of Minutes of exempt item held on 27th October 2009
The minutes of the Exempt Meeting on 27th October were agreed and signed.

1515 Ratification of Minutes of meeting held on 17th November 2009
The minutes of the 17th of November were approved

1516 Matters Arising

(i) Members required that the matter of cycling on the Promenade be put back on the agenda for the 15th of December 2009 for further discussion.

(ii) Councillors also commented that several had been approached by residents of Merton Park who had concerns regarding the proposed yellow lines to be painted in the area. A petition has been presented to Conwy Council together with several letters objecting to the plan to Conwy Council and the Town Council. These will be on the next agenda. A councillor enquired if it is possible to have a temporary period of double yellow lines, another councillor did not think this would be possible. Members commented that the matter is currently at the proposal stage whereby all interested parties including the residents will be allowed to voice their concerns to Conwy Council in a process that could take up to 6 months until completion.

1517 Mayor's Remarks

The Mayor reminded Councillors about the Christmas Dinner on Friday 18th of December and to inform the Clerk if they are coming and also their choice of food.
19th November – Women's Aid AGM
20th November – Harvest supper at Noddfa
21st November – Pen's got Talent
22nd November – Towyn & Kinmel Bay Civic Sunday
26th November - Mayor & Mayoress of Conwy Charity viewing of "A Christmas Carol in 3D
27th November – Charity Bingo at the Community Centre that raised £335
28th November – Light up pen Event

Action

1518 Asset Register

Item to be placed on the next agenda

1519 Internal Audit Report

Clerk to address each point. A template for the financial regulation can be obtained from either the Welsh Assembly or Tracie Lewis Jones

1520 2010/11 Precept

This item together with Minute 1521 below was discussed by Members. Cllr S Banwell led the discussion explaining to members the document and that it was work in progress which must be finalized by early January 2010.
Councilors were reminded to inform the clerk of any additional expenditure not on the discussion paper prior to the next meeting.

1521 2010/11 Budget

See item 1520 above. Both 1520 and 1521 to be placed back on the agenda for the next meeting.

1522 Co-option of 2 Councillors in Capelulo ward and 1 in Pant yr Afon Ward

A new letter has been received for one of the above post and was discussed by the Councillors.
For the Capelulo ward, it was proposed by Cllr C Drury and seconded by Cllr. V Mooney that Kelly Williams be co-opted as a Councillor.

The other Councillor co-opted for this ward was Liz Dyke with a request that Ms Dyke would be willing to stay on this ward even if a vacancy comes up in another ward until at least the next election. This was proposed by Cllr N Pritchard and Cllr. S Banwell seconding.

The clerk is to write to Ms Dyke informing her of the wishes of the town councillors that she stays as the Councillor for the Capelulo ward until the next election.

It is noted that Cllr. D Owens and Cllr. C Drury abstained.

For the Pant yr Afon Ward, it was proposed by Cllr F Macdonald and seconded by Cllr V Mooney that Mr Jim Crinigan be co-opted to the Town Council.

1523 Internal Controls – see 1361 & 1467

Item to be deleted from the minutes as it is already covered under Audit Report. Previous minutes to be checked to ensure that all matters are covered.

1524 Community Centre Committee

Cllr H. Jones also confirmed his resignation from the Community Centre Committee. Cllr M Baines recorded that there are no more monies to be given to the Centre. All the grants for the year have been handed over. There is an outstanding payment of £1900 for the windows, which is to be placed on the next agenda. It was decided to bring the Community Centre back on the agenda for January 2010.

1525 “No Dogs” signs in the Park

The following needs attention.

a) Dog bin needs removing from the grass adjacent to the chalets on the promenade and needs to be placed on the pole near the safety signs.
b) Clerk to write to Conwy Council to ensure that all public park areas have a sign. An extensive list was provided for the clerk to implement.
c) Clerk to ask Conwy Council what they can do alternatively to tackle dog mess in Penmaenmawr.
d) Councillors suggested that all dog bins have free bags for convenience to dog owners.

1526 Fridge and Shredder

As the shredder is broken, the clerk is authorized to purchase a new one up to the value of £70.00. Fridge is to be purchased to keep milk for the office.

1527 Arriva Bus Shuttle

Proposed by Cllr C Drury and seconded by Cllr D L Borland to provide a sum of £200 to “Light up Pen” for payment to Arriva to re-route the bus on the evening of the Christmas lights switch on.
Cllr S Banwell suggested to review the contribution to “Light up Pen” in the future.

1528 Penmaenmawr community Environment Group – Vat reclaim on items

This was agreed with the Town Council retaining ownership of the item and for them to appear on the Asset Register. The clerk was requested to check how much has been paid over to “Pen in Bloom” during the current financial year.

Correspondence

1529 Conwy Council — Path at Glan y Coed Park, Dwygyfylchi
1530 Peninsula — Employment Training Courses
1531 Hope House — Newsletter
1532 Parent Free Zone — Donation Acknowledgment
1533 St Gwynan’s Playgroup — Letter of thanks for donation
1534 Heritage Initiative Bid — Colwyn Bay
1535 Valuation Office — Request for information

Clerk to fill in the form and send it back.

1536 CAB — Funding for 2010

All grants and donations have been distributed. Clerk to write to CAB asking them to re-submit in April 2010.

1537 Project Bloodhound SSC — Information on the project

To be reviewed in April 2010.

1538 Ministry Pentecostal Church — Invitation to an event on 26th November
1539 Penmaenmawr sailing Club — receipt for the donation
1540 Society of Local Council Clerks — Information regarding meeting
1541 Cyngor Conwy Council — Conwy Deposit local Development Plan (2007-2022)

It was requested to invite Policy planners to a Town Council meeting to discuss sites around Penmaenmawr. The second meeting in January was suggested. Clerk to contact Cyngor Conwy.

1542 Light up Pen — Request for safety barriers

Agreed

1543 TiernayFedrick — receipt for cheque
1544 Tyddyn Bach Trust — receipt for cheque
1545 Holocaust Memorial Day — invitation to the event on 27th January 2010
1546 Direct2Door — receipt for cheque

1547	**CYD Printing**	**Invoice/Receipt for cheque**
1548	**Cyngor Conwy Council**	**Received on loan for the archives**
1549	**Christine Duckworth**	**(i) Newsletter**
		(ii) Women's Aid
		(iii) Ysgol Capelulo
		(iv) Budget
1550	**North Wales police Authority**	**Information regarding Motorcycles in N Wales**
1551	**Llandudno & District Credit Union**	**Request for ground floor at Pant yr Afon**

The Town Council cannot sublet. A trial basis top be offered of 3 months. A new lock to be fixed to the Clerk's office. The Town Council to state that they shall not be held responsible for any accidents on the premises. Key to be picked up on the day and returned to Cllr D Owens. If after the trial period of 3 months that all is well, then a further period will be given.

1552 **North Wales Police** **Confirmation of letter Re 11th November traffic**

A second letter to be sent asking the authority to deal with the issue stated.

1553 **Valuation office Agency** **New rateable value for 3 Central Buildings**

1554 **John Bellis & Co** **Lease for 3 Pant yr Afon**

Cllr M Baines and Cllr S Banwell to look at the lease and advise the council.

List of Retrospective Payments

	Date	Cheque No.	Sec.No.	Payee	Amount
1555	20/11/09	2212	s111	Petty Cash Disbursement	£50.00
1556	20/11/09	2213	s150	M Baines – Mayoral Account	£10.00

List of Payments

	Date	Cheque No.	Sec.No.	Payee	Amount
1557	01/12/09	2214	s111	Viking Direct	£39.62
1558	01/12/09	2215	s111	Petty Cash Disbursement	£40.27
1559	01/12/09	2216	s150	Aeron M Jones (Digital camera & Sd card)	£59.94
1560	01/12/09	2217	s150	M Weldon (painting and office repairs)	£438.00

Meeting came to an end at 8.45 pm.
The next meeting will be held on Tuesday 15th of December at 6.30pm at 3 Central Buildings.

CYNGOR TREF PENMAENMAWR
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Cofnodion cyfarfod Cyngor Tref Penmaenmawr a gynhaliwyd yn 3 Central Buildings, Ffordd Conwy, Penmaenmawr ar 1af o Rhagfyr 2009 am 6.30yh, i drafod y materion isod.

Rhif y Cofnod.

1509 Yn Bresennol
Maer Cyng. M Baines, Cyng. D Owens, Cyng N Pritchard, Cyng S Banwell, Cyng C Drury, Cyng H Jones, Cyng F Macdonald, Cyng D Lloyd Borland, Cyng K Beard, Cyng V Mooney.

1510 Ymddiheuriadau
Cyng K Stevens, Cyng C Duckworth.

1511 Côd Ymddygiad/Datganiadau o Ddiddordeb
Cyng. D Owens yn datgan buddiant are item 1527 (Bws i noson " Light up Pen") gan ei fod yn gwirfoddoli i'r grwp. Ni wnaeth y Cyng. D Owens bleidleisio ar y mater hwn.

1512 Arwyddo Cofnodion Cyfarfod gynhaliwyd 3ydd o Dachwedd 2009
Cytunwyd ac Arwyddywd cofnodion 3ydd o Dachwedd 2009 fel rhai cywir.

1513 Arwyddo cyfieithiad o gofnodion Cyfarfod 3ydd o Dachwedd 2009
Arwyddwyd cyfieithiad o gofnodion cyfarfod 3ydd o Dachwedd 2009 gan y Cynghorydd Nia Pritchard.

1514 Arwyddo Cofnodion Eithredig ar 27 Hydref 2009
Cytunwyd ac Arwyddwyd Cofnodion o'r Cyfarfod Eithredig ar 27ain o Hydref 2009.

1515 Cadarnhau Cofnodion Cyfarfod gynhalwyd ar 17eg o Dachwedd 2009
Cytunwyd fod cofnodion cyfarfod 17eg o Dachwedd yn gywir.

1516 Materion yn Codi

(i) Gofynnwyd i roi Beicio ar y Promenâd yn ol ar yr agenda erbyn 15ed o Rhagfyr 2009 er mwyn cael trafodaeth ymhellach.

(ii) Adroddwyd gan nifer o Gynghorwyr fod nifer o drigolion Parc Merton yn boenus am y llinnellau dwbl melyn sydd am gael eu paentio yno. Mae yna ddeiseb wedi'w gyflwyno i Gyngor Conwy, ac hefyd i'r Cyngor Tref. Fe fydd y mater hwn ar yr agenda nesaf. Holodd un cynghorydd os fuasai'n bosib cael y llinnellau melyn am gyfnod byr i weld yr oblygiadau ? Adroddodd Cynghorydd arall nad oedd yn meddwl fod hyn yn bosib. Cadarnhawyd gan Gynghorwyr fod y mater hwn ar hyn o bryd mewn cyfnod o drafodaeth, ble fydd holl rhai sydd a diddordeb yn y mater yn cael rhoi eu barn i Gyngor Conwy, mewn proses all gymeryd hyd at 6 mis i'w gwblhau.

1517 Sylwadau'r Maer

Atgoffodd y Maer yr holl aelodau am y cinio Nadolig ar Nos Wener 18ed o Rhagfyr ac fod pawb sydd am ddod i adael i'r clerc wybod gan gynnwys eu dewisiadau o fwyd.

19 Tachwedd – Cyfarfod Blynyddol Cymorth i Ferched
20 Tachwedd – Swper yn Noddfa
21 Tachwedd – Noson gwobrwyo talentau Pen
22 Tachwedd – Sul Ddinesic Tywyn a Bae Cinmael
26 Tachwedd - Diwrnod Elusennol Maer a Maeres Conwy "Carol Nadolig mewn 3D"
27 Tachwedd – Bingo Elusennol yn y Ganolffan Gymdeithasol gan godi £335 at elusennau y Maer.
28 Tachwedd – Noson goleuo Nadolig Penmaenmawr

Gweithredu

1518 Cofrestr Asedau

Eitem i'w roi ar yr agenda nesaf

1519 Adroddiad Archwilwyr Mewnol

Mae angen i'r Clerc ymateb i bob pwynt. Ceir gwybodaeth am reoliadau ariannol gan unai y Cynulliad Cenedlaethol neu gan Tracie Lewis Jones

1520 2010/11 Praesept

Mae'r eitem hon ynghyd a chofnod 1521 isod yn cael ei drafod gan y cynghorwyr gyda'i gilydd. Eglurodd y Cyng. S Banwell y ddogfen gan esbonio i'r cynghorwyr fod angen diwygio ambell eitem, ond fod rhaid cwblhau y broses erbyn dechrau Ioanwr 2010.
Atgoffwyd y Cynghorwyr I adael I'r clerc wybod am unrhyw wariant ychwanegol sydd ddim ar y papur, cyn y cyfarfod nesaf.

1521 2010/11 Cyllideb

Gweler eitem 1520 uchod. Mae eitemau 1520 a1521 i'w rhoi yn ol ar yr agenda erbyn y cyfarfod nesaf.

1522 Cyfethol 2 Gynghorydd i Ward Capelulo ac 1 i Ward Pant yr Afon Ward

Roedd yna gais newydd wedi'w dderbyn ac fe drafodwyd y cais gan y cynghorwyr.
I ward Capelulo, cynnigwyd gan Cyng. C Drury ac eilwyd gan y Cyng. V Mooney fod Kelly Williams yn cael ei chyfethol fel cynghorydd.

I'r sedd wag arall yn y ward hon, cyfetholwyd Liz Dyke gyda dymuniad y Cynghorwyr ei body n barod i aros fel Cynghorydd y ward hyd yn oed os daw gwagle mewn ward arall yn y cyfamser hyd nes yr etholiad nesaf.
Cynnigwyd hyn gan y Cyng. N Pritchard gyda Cyng. S Banwell yn eilio.

Gofynnir i'r clerc gysylltu gyda Ms Dyke er mwyn gadael iddi wybod dymuniadau y Cynghorwyr fod iddi aros i gynrychioli ward Capelulo hyd nes yr etholiad nesaf.

Cofnodwyd fod y Cyng D Owens a'r Cuyng. C Drury wedi ymatal eu pleidlais.

I ward Pant yr Afon, cynnigwyd gan y Cyng. F Macdonald ac eilwyd gan y Cyng. V Mooney fod Mr Jim Crinigan yn cael ei gyfethol i'r Cyngor Tref.

1523 Rheoliadau Mewnol – gweler 1361 & 1467

Dylid dileu yr eitemau hyn o'r agenda gan eu bod yn cael eu cynnwys dan adroddiad yr archwilwyr. Dylid edrych yn ol cyn gwneud hyn er mwyn gwneud yn saff fod popeth yn cael ei gysidro dan adroddiad yr archwilwyr.

1524 Pwyllgor Canolfan Cymunedol

Cadarnhaodd y Cyng. H. Jones ei fod ynatu wedi ymddiswyddo fel aelod o'r pwyllgor. Cadarnhawyd gan y Cyng M Baines nad oedd mwy o arian ar gael am eleni i'r ganolfan ac fod y grant i gyd wedi'w dalu iddynt. Mae yna daliad o £1900 yn ddyledus am y ffenestri ac fod y mater hwn i'w roi ar yr agenda i'r cyfarfod nesaf. Penderfynnwyd hefyd i roi mater y Canolfan Cymunedol ar yr agenda yn Ionawr 2010 i'w drafod.

1525 Arwyddion "Dim Cwn" yn y Parc

Mae'r canlynnol angen sylw.

a) Bin baw ci angen ei symyd o'r glaswellt gyferbyn a'r siale ar y promenade, gan ei roi ar y polyn ger yr arwyddion diogelwch.
b) Clerc i gysylltu gyda Chyngor Conwy i wneud yn saff fod pob parc yn yr ardal gyda arwydd "Dim Cwn". Rhoddwyd rhestr helaeth i'r clerc weithredu arno.
c) Clerc i ofyn i Gyngor Conwy am syniadau i ymdrin a baw cwn yn yr ardal.
d) Cynghorwyr yn awgrymu efallai i leihau y broblem dylid rhoi bagiau am ddim ger y bin baw ci er mwyn hwylustod perchnogion cwn.

1526 Oergell a Peiriant Llarpio

Gan fod y peiriant llarpio wedi malu, rhoddwyd hawl i'r clerc i brynu un newydd hyd at £70.00. Rhoddwyd hawl hefyd i brynu oergell er mwyn cadw llefrith yn y swyddfa.

1527 Bws Arriva

Cynnigwyd gan y Cyng. C Drury ac eilwyd gan y Cyng. D L Borland i ganiatau swm o £200 tuag at fws i noson "Noson Goleuadau Nadolig Pen" er mwyn talu i Arriva redeg y gwasanaeth i'r dref. Roedd y Cyng S Banwell yn awgrymu ail edrych ar y cyfranniad i'r noson yn y dyfodol.

1528 Grwp Amgylcheddol Cymunedol Penmaenmawr – Ad-daliad o dreth ar Werth ar eitemau.

Penderfynnwyd fod rhaid i'r Cyngor Tref gadw perchnogaeth ar yr eitemau ac iddynt ymddangos yn y dyfodol ar y rhestr asedau. Gofynnwyd i'r clerc edrych i fewn i faint sydd wedi ei dalu i "Pen in Bloom" yn ystod y cyfnod ariannol presennol.

Gohebiaeth

1529	**Cyngor Conwy**	**llwybr yn Glan y Coed Park, Dwygyfylchi**
1530	**Peninsula**	**cwrs hyfforddi Cyflogaeth**
1531	**Hope House**	**Taflen newyddion**
1532	**Parent Free Zone**	**Cadarnhad o ddebyn rhodd**
1533	**Cylch Chwarae St Gwynan**	**Llythyr o ddiolch am y rhodd**
1534	**Bid Cronfa Treftadaeth**	**Bae Colwyn**
1535	**Swyddfa Brisio**	**Cais am wybodaeth**

Clerc i gwblhau y ffurflen a'i gyrru yn ol.

1536 **CAB** **Cais am gymorth at 2010**

Gan fod yr holl grantiau am eleni wedi'w dosbarthu, gofynnwyd i'r clerc gysylltu gyda CAB gan ofyn iddynt ail ofyn am gymorth yn Ebrill 2010.

1537 **Prosiect Bloodhound SSC** **Gwybodaeth am y prosiect**

I'w adolygu yn Ebrill 2010.

1538	**Eglwys y Bedyddwyr**	**Gwahoddiad i gyfarfod ar 26ed o Dachwedd**
1539	**Clwb Hwylio Penmaenmawr**	**derbynneb am y rhodd**
1540	**Cymdeithas Clercod Cynghorau**	**gwybodaeth parthed a chyfarfod**
1541	**Cyngor Conwy**	**Cynllun Datblygu Lleol Conwy (2007-2022)**

Awgrymwyd i gynnig gwahodd rhywyn o'r adran i gyfarfod a'r Cyngor Tref, er mwyn trafod unrhyw gynlluniau o amgylch Penmaenmawr. Awgrymwyd yr ail gyfarfod yn Ionawr. Gofynnwyd i'r clerc gysylltu gyda Cyngor Conwy er mwyn eu gwahodd.

1542	**Light up Pen**	**cais am fenthyg yr atalfeydd diogelwch**

Cytunwyd

1543	**TiernayFedrick**	**derbynneb am siec**
1544	**Tyddyn Bach Trust**	**derbynneb am siec**
1545	**Diwrnod cofio yr Holocaust**	**gwahoddiad ar 27ain o Ionawr 2010**
1546	**Direct2Door**	**derbynneb am siec**
1547	**CYD Printing**	**Invoice/Receipt for cheque**
1548	**Cyngor Conwy**	**derbynneb am gofnodion i'r archif**
1549	**Christine Duckworth**	**(i) Taflen Newyddion**
		(ii) Cymorth i Ferched
		(iii) Ysgol Capelulo
		(iv) Cyllid
1550	**Awdurdod Heddlu Gogledd Cymru**	**gwybodaeth am fotobeicwyr yng Ngogledd Cymru**
1551	**Undeb Credyd Llandudno**	**cais am gael defnyddio llawr gwaelod yn Pant yr Afon**

Gann ad oes hawl gan y Cyngor Tref i is-osod, penderfynnwyd cynnig cyfnod o dreial o 3 mis. Mae'n rhaid cael clo newydd ar swyddfa'r clerc. Dylid datgan iddynt na fuasai'r Cyngor Tref yn derbyn unrhyw oblygiadau o ddilyn damwain ar yr eiddo. Gellir codi goriad ar y diwrnod gan y Cyng. D Owens, gan hefyd ei ddychwelyd yr un diwrnod. Os fydd popeth yn gweithio yn iawn ar ol y cyfnod o 3 mis, gellir wedyn ymestyn y cyfnod iddynt.

1552	**Heddlu Gogledd Cymru**	**Cadarnhad o lythyr 11ed o Dachwedd**

Dylid gyrru llythyr arall iddynt i bwysleisio arnynt i ddelio gyda'r sylwadau yn y llythyr gwreiddiol.

1553	**Swyddfa Prisio**	**Treth newydd i 3 Central Buildings**
1554	**John Bellis & Co**	**Les 3 Pant yr Afon**

Fe fydd y Cyng M Baines a'r Cyng. S Banwell yn edrych ar y ddogfen ac ymadrodd yn ol i'r Cyngor.

Rhestr o daliadau adolygol

	Dyddiad	**Siec**	**Adran**	**Taladwy**	**Swm**
1555	20/11/09	2212	s111	Arian Parod	£50.00
1556	20/11/09	2213	s150	M Baines – Cyfrif y Maer	£10.00

Rhestr o Daliadau

	Dyddiad	**Siec**	**Adran**	**Taladwy**	**Swm**
1557	01/12/09	2214	s111	Viking Direct	£39.62
1558	01/12/09	2215	s111	Arian Parod	£40.27
1559	01/12/09	2216	s150	Aeron M Jones (Camera Digidol a cerdyn SD)	£59.94
1560	01/12/09	2217	s150	M Weldon (paentio a trwsio'r swyddfa)	£438.00

Daeth y cyfarfod i ben am 8.45 yr hwyr.
Fe fydd dyddiad y cyfarfod nesaf ar Nos Fawrth, 15ed o Rhagfyr am 6.30 yr hwyr yn 3 Central Buildings.