

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



Minutes of a PENMAENMAWR TOWN COUNCIL MEETING
held remotely using Zoom Video Conferencing on the 16th March 2021 at 6.30 pm.

19538 Councillors Present: Cllr K. Beard (Chair), Cllr U. Abbott, Cllr M. Baines, Cllr L. Coleman (signed in 18.40), Cllr E. Davies, Cllr L. Goodier (signed in 18.40), Cllr J. Jones, Cllr K. Loustan-Lalanne, Cllr J. Sharples, Cllr C. Williams.

Officers Present: M. Hanks (Clerk and RFO) & I. Hart (Asst Admin Officer)

In Attendance: Two members of the public attended remotely.

19539 Apologies Cllr S. Banwell (work), Cllr M. Brewer (technical difficulties).

19540 Code of Conduct/Declaration of Interest.

Cllr Baines declared an interest in item 19556 as she is a member of the Penmaenmawr Historical Society and Museum. This was a for information item and there was no debate or vote on the topic.

19541 Public Participation –
None

19542 Clerk's Report

The Clerk provided an update to the Council on a number of projects, including the Promenade upgrade project, which was scheduled to begin early in April, the relaunch of Pen reimagined, a presentation on which will be provided at the next council meeting, the ongoing preparation to take over the administration and support of Pen in Bloom on the 1st April, the latest information regarding the land off St David's lane, the recruitment of an Environmental Warden, the advertisements for which have been displayed and the latest on the TRI grant, the Japanese Cherry Trees, the Pebble Project and the programme of works.

COUNCIL ADMINISTRATION

19543 Ratification of the Minutes of the Meeting held on the 16th of February 2021.

RESOLVED: to ratify the minutes of the meeting of the 16th of February 2021.

19544 Matters arising from the meeting held on 16th February 2021.

- i. 19526 Problem of Dog Fouling – the Council was advised that since the previous meeting, progress had been made on this project. Liaison has taken place with Keep Britain Tidy, Keep Wales Tidy, and local contractors. Some elements of the project had been ordered and the community should begin to see the results over the coming weeks.
- ii. 19529 Pebble Project - It was reported that a few pebbles had been received, and recent communications with the Guides and Pen Phoenix, as well as with both schools should generate more in the coming weeks.

19545 Signing the minutes of the meeting of the 16th of February 2021.

RESOLVED: to sign the minutes of the 16th of February 2021 as a true record of the meeting.

19546 Councillor Vacancy – Co-option Approval

The Council were advised that only one candidate had come forward to fill the co-opted vacancy in Pant yr Afon Ward and that was one of the current Capelulo councillors, Cllr L. Goodier. The Council were advised that should Cllr Goodier be successful in filling the Pant yr Afon vacancy, she intended to resign as representative of Capelulo Ward. The resulting vacancy in Capelulo Ward would be subsequently filled using the usual procedures, overseen by Conwy Electoral Services.

RESOLVED: To co-opt Cllr Goodier to the vacant position of Pant yr Afon councillor.

Action: Clerk to notify Conwy Electoral Services.

19547 To Accept a Report from the Finance Committee.

FOR INFORMATION: The Chair of Finance advised the Council that the Finance committee has assessed two grants application at the last Finance Meeting, both of which were on individual items on this agenda (see items 19548 & 19549). The Chair reported that the Finance Committee had recommended the awarding a grant of £5,800 to Pen Phoenix and a grant of £2,000 to Pen Food Bank, subject to receiving a response to two questions of clarification. The Clerk confirmed that these questions had been answered.

19548 To Consider a Grant Application from Pen Food Bank.

A grant application for £2,000 was considered from Pen Food Bank. It was highlighted that the Council had accounted for a grant of this amount to the Food Bank in its annual financial budget. In keeping with item 19547 (above), the Finance Committee had reviewed the application paperwork and recommended its approval.

RESOLVED: To approve the application and award a grant of £2,000.

Action: Clerk to arrange payment.

19549 To Consider a Grant Application from Pen Phoenix

The Council discussed a grant application from Pen Phoenix. The application requested assistance to purchase and erect fencing around part of the ground to aid security. The Council suggested that Pen Phoenix also liaise with CCBC, who owns the land involved.

RESOLVED: To award Pen Phoenix £5,800 towards this project.

Action: Clerk to arrange payment.

19550 To Appoint Internal Auditors for 2021 - 2022.

It was reported that there was a limited number of specialist auditors in North Wales, with the expertise to undertake the Internal Audit for Town & Community Councils. The existing Auditors were JDH, but it was known that some Unitary Council's will fulfil the function. It was underlined that the Council were very happy with JDH's services, as were most other Council's in the region.

RESOLVED: To appoint JDH as Council Auditors from the Financial Year 2021 – 2022.

Action: Clerk to notify JDH.

19551 To Accept a report from the Covid-19 Resilience Committee.

FOR INFORMATION: It was detailed that the Covid-19, to fully utilise the availability of the TRI grant, had authorised the purchasing of further hand sanitizing stations and two picnic benches. The Committee had also received reports that residents were becoming 'sign blind' as the original banners and bollard signs had been up for several months now. To continue to highlight the stay safe and shop local messages, the Committee authorised the purchase of additional banners and covers, with a different design.

19552 To Accept a Report from the Prom Upgrade Working Party.

The Mayor reported that the Prom Upgrade Working Party had held its inaugural meeting the previous week. The working party was established to act as an information conduit between the Council and those undertaking the project. It was confirmed that much of the preparatory work had already been concluded and the physical work would commence in the week commencing 12th April 2021.

RESOLVED: To accept the Report.

19553 To Apply for an Art Grant from CCBC in conjunction with Penmaenmawr Against Single-Use Plastic and Agree a 20% Match Funding Contribution.

Further to the presentation received by the Council at the last meeting from Penmaenmawr Against Single-Use Plastic, it had become apparent that there was a CCBC grant, which could assist the project by funding up to 80% of the cost of a project to construct a sculpted holder.

RESOLVED: To work with Penmaenmawr Against Single-Use Plastic to apply for the CCBC grant and to allocate £1,000 to the project.

Action: Clerk to liaise with Penmaenmawr Against Single-Use Plastic and apply for the grant.

19554 To Discuss the Location for Japanese Cherry Trees.

Further to item 19527 of the previous meeting, Bangor City Council had initially transferred five Japanese Cherry Trees to Penmaenmawr, with the view that there may a further five in the coming weeks. Potential locations were discussed for these trees.

RESOLVED: To position four trees at the entrance to Gwynan Park on the green near the 'kissing gate', with the fifth (and any subsequent) tree to be located on Bangor Road opposite Brookes Tarpaulins.

Action: Clerk to liaise with contractor to position trees.

Correspondence

19555 Penmaenmawr Historical Society and Museum

The Council were notified that the Penmaenmawr Historical Society and Museum, which has previously deferred its 2020 annual grant from the Town Council, due to receiving financial support from the Government as it had been closed since the onset of the Covid19 pandemic, had subsequently received additional financial support. As such it felt that both the 2020 and 2021 grants, agreed under the HLF application process, were no longer needed and these funds could be allocated to other community projects.

RESOLVED: formally thank the Penmaenmawr Historical Society and Museum for its public spirit.

Action: Clerk to arrange a letter of thanks

Highways Notifications

19556 Temporary Prohibition of Parking – High Street, Penmaenan. Parking Bays O/S North View to Brynglas between 17/03/21 and 18/03/21 to undertake street lighting work.

The traffic works were noted by the Council.

List of Payment

19557 List of Payments

| DATE | CHEQUE No | CODE | PAYEE | AMOUNT |
|-------|-----------|-------|---|---------|
| 03/03 | 03998 | s.19 | A. D. Roberts (Community Maintenance) | 180.00 |
| 25/02 | 03999 | s.19 | G-Mec (Preparing Path and Locating Maes y Llan Benches) | 2535.96 |
| 25/02 | 03400 | s.19 | G.Mec (Repair Uplighters) | 251.91 |
| 26/02 | 03401 | s.19 | Glasdon Benches (Heritage benches) | 264.60 |
| 15/02 | 03402 | s.150 | Steve Harris Garden (dingle clean-up) | 1000.00 |
| 01/03 | D/Card | s.19 | Amazon (paint for Big Scoop project) | 14.49 |
| 01/03 | D/Card | s.19 | Redbows (dog poo bag holders) | 331.80 |

RESOLVED: to approve the list of payments.

Action: Clerk to arrange payment.

19558 Social Media News

- i. Prom Project. The Penmaenmawr Town Council is delighted to announce that work on the first phase of the Promenade upgrade project will commence on the week beginning the 12th of April. This phase, in keeping with the Welsh Government grant, will see an improvement in the aesthetic look of the central concourse and buildings.
- ii. Food Bank Grant - The Town Council is delighted to announce that it has awarded a grant of £2,000 to the Pen Food Bank.
- iii. Pen Phoenix Grant - The Town Council is pleased to announce that it has awarded Pen Phoenix a grant of £5,800 to assist with the improvement of the security and look of the vicinity around the football fields.
- iv. Covid Banners – The Town Council, using a grant from the Welsh Government, has ordered additional banners and signs to encourage local shopping and social distancing.
- v. Japanese Cherry Trees – In keeping with the national programme of friendship to Wales from the Japanese Government, led by Mark Drakeford, Penmaenmawr Town Council will be planting five Japanese Cherry Trees in the area.

19559 Date and Time of the Next Meeting - 6.30 pm 13th April 2021

Meeting ended at 8.10 pm.

Signed: _____ (Mayor)

Date: _____