

CYNGOR TREF PENMAENMAWR
PENMAENMAWR TOWN COUNCIL



Minutes of a PENMAENMAWR TOWN COUNCIL MEETING
held remotely using Zoom Video Conferencing on the 1st December 2020 at 6.30 pm.

19464 Councillors Present: Cllr K. Beard (Chair), Cllr U. Abbott, Cllr M. Baines, Cllr S. Banwell, Cllr M. Brewer, Cllr L. Coleman, Cllr E. Davies, Cllr J. Jones, Cllr K. Loustan-Lalanne, Cllr J. Sharples, Cllr C. Williams.

Officers Present: M. Hanks (Clerk and RFO) & I. Hart (Asst Admin Officer)

In Attendance: Two members of the public attended remotely.

19465 Apologies: Cllr L. Goodier (work)

19466 Code of Conduct/Declaration of Interest.
None.

19467 Public Participation –
None

EXEMPT ITEM

19468 Out of Pocket Expenses.
RESOLVED: that Councillors undertaking Council duties are paid verifiable out-of-pocket expenses.

19469 Social Media Manager
RESOLVED: That a small one-off token payment is offered to the Social Media Manager to show appreciation for fulfilling this voluntary role for two years.

COUNCIL ADMINISTRATION

19470 Ratification of the Minutes of the Meeting held on the 10th November 2020.
RESOLVED: to ratify the minutes of the meeting of the 10th November 2020.

19471 Matters arising from the meeting held on 10th November 2020.

- i. 19430. Photographic Competition – The Council were advised that preparations for the Photographic Competition were now in place. It was proposed to run the competition from the beginning of January until the end of March 2021.
RESOLVED: to launch the competition before Christmas and run until the Spring.
- ii. 19456. Flood Resilience – It was reported that all the sandbags from the Flood Store have been used and replacements are required. Contact has been made with the Quarry Manager, who confirmed that they can supply the sand, however, they the filling of bags would have to be arranged separately as they cannot arrange this.
Residents have been advised via social media posts to notify the Post Office of any flooding trouble spots. To date, no comments have been received.

19472 Signing the minutes of the meeting of the 10th November 2020.
RESOLVED: to sign the minutes of the 10th November 2020 as a true record of the meeting.

Signed: _____ (Mayor)

Date: _____

19473 Councillor Announcements

i. Lighting Columns.

The Council were advised that Conwy County Borough Council are in the process of replacing some of the lighting columns in the area. Two of the lighting columns being replaced are in keeping with the village's Victorian aesthetics and it was proposed that these be acquired for use in one of the parks.

Action: Clerk to liaise with CCBC.

ii. Moss on road opposite Pant yr Afon Close.

It was reported that there was a build-up of moss on Pant yr Afon Close making the road slippery underfoot.

Action: Clerk to liaise with CCBC.

19474 Clerk's Report.

FOR INFORMATION: The Clerk appraised the Council on initiatives and discussions currently being undertaken on behalf of the Council, which including:

- i. Plans to hold this year's Remembrance Tree remotely were now at an advanced stage. The dedication slips had been arriving regularly of the last fortnight and the banners with names attached were in the process of being printed.
- ii. Following discussion with both local schools, arrangements were in place for this year's wishes for the Wish Tree, once prepared by the schoolchildren, to be collected by the Mayor and placed on the tree by the Mayor and her family. Photographs of the children making their wishes and the placing of these wishes on the tree will be collated into a collage.
- iii. Discussions with CCBC are ongoing concerning the Conwy's Resilience grant.
- iv. The community Christmas trees are now in position and the lights for the trees will be put up within 48 hours. It was also reported that liaison with Light-Up Pen confirmed that all bar one of the Christmas street lights were now up.
- v. The string of lights on the Promenade will be functioning again by the end of the week.
- vi. Communication with the A55 upgrade team continued and it was reported that the draft publishing orders have been delayed again, this time due to the WG insisting on a carbon impact review on all new projects. The draft orders are now expected around February. Discussions continue regarding the impact of these works and what the community might benefit from the project with a meeting planned next week.
- vii. Negotiations with CCBC's Open Spaces continue with regards to what maintenance services PTC could agree to undertake. Similar proposals are at an early stage for the adoption of cleaning Public Toilet and maintaining Cemeteries.
- viii. Following the delays caused by Covid-19, the planning for the Promenade upgrade project is now at an advanced stage and the project will commence early in the New Year.
- ix. Similarly, preparations are almost complete for the re-launch of Pen Re-imagined, which will also take place in January. Further details on this will follow.
- x. Financially, following liaison with the Internal Auditor the final report has been received. Unfortunately, it arrived too late for this agenda but will be included for the next meeting. Work has begun in conjunction with the Chair of Finance and the Mayor to prepare a draft 2021 – 2022 budget for the Council's consideration.
- xi. Work has begun on preparing a rolling programme of works, bus shelters have already been included and information is requested on benches and railings.

19475 Councillor Vacancy.

FOR INFORMATION: The Council were advised that, following the recent Councillor resignation, noticed had been displayed advising residents of the vacancy and asking if they wanted a bye-election. These notices will be displayed until the 17th of December.

19476 To Accept a Report from the Finance Committee.

The Chair of Finance advised the Council that work on the 2021 – 2022 budget was well underway and will be finalised in preparation for presentation to Council at the first meeting in January. It was also confirmed that the Committee had assessed a grant application from the Girl Guides, which the committee approved and recommended its acceptance (see 19477 below).

RESOLVED: To accept the Report.

19477 Grant Application for Girl Guides.

A grant application from Penmaenmawr Girl Guides (as referred to by the Finance Committee Report, see item 19476) had been pre-circulated. This was a combined application from the Guides, Brownies and Rainbows.

Resolved: To award the Penmaenmawr Girl Guides movement a grant of £500.

19478 To Accept a Report from the Covid-19 Resilience Committee.

The Mayor reported that the Covid-19 Resilience committee was still meeting regularly and progressing a number of initiatives. These included obtaining information on fixed and retractable canopies for the outside of retail premises where queues regularly gather. The Committee is also examining the feasibility of sourcing some rainbow-coloured benches, a design that signifies hope for those who have lost loved ones to Covid-19 and also a thank you to all key workers. The Committee also agreed to award a £250 Support grant to the Penmaenmawr Girl Guides movement to help compensate it for the loss of subs during the pandemic.

RESOLVED: To accept the Report.

19479 Cleaning of the Mayoral Regalia

It was proposed to have the Mayoral and Deputy Mayoral chains of office professionally cleaned and serviced to maintain their image and durability.

RESOLVED: To obtain a quotation for cleaning and servicing the chains of office.

Action: Cllr Baines offered to obtain a quotation from the supplier.

19480 Digital Communication Equipment.

To assist Councillors who were experiences some audio difficulties during remote online meetings, it was proposed to purchase digital headsets.

RESOLVED: To spend up to £200 on digital communication equipment.

Action: Clerk to purchase equipment.

Correspondence

19481 Heart UK Request for Support

The Council had received a request for financial support from Heart UK.

RESOLVED: To award £75 to this appeal under section 137 LGA 1972.

List of Payment

19482 List of Payments

DATE	CHEQUE No	CODE	PAYEE	AMOUNT
10/11	03952	s.19	Grant for Girl Guides	500.00

Signed: _____ (Mayor)

Date: _____

03/10	03953	s.150	WiSS (domain renewals)	115.20
18/08	D/card	s.150	Petty Cash (received in August)	200.00
02/10	D/Card	s.150	Petty Cash (received in October)	200.00
26/11	D/Card	s.150	Petty Cash	200.00
20/11	03954	s.19	Aaron Environmental (putting up Christmas Trees)	650.00
19/11	03955	s.19	Glasfryn (Supply & Delivery of Christmas Trees)	837.60
09/11	03956	s.150	Glasdir (purchase of office equipment)	144.00
20/11	03957	s.150	Glasdir (purchase of office equipment)	174.00
18/11	03958	s.150	CCBC (CCTV Maintenance)	1008.00
30/10	03959	s.150	Karmic Synergy (upgrade & additional office IT)	522.00
04/11	03960	s.19	Lite UK (new lights for Light up Pen, part of the grant)	5064.00
26/11	03973	s.19	Lite UK (lights & controller for Remembrance Tree)	2142.00

RESOLVED: to approve the list of payments.

Action: Clerk to arrange payment.

19482 Social Media News

- i. The Town Council is pleased to report that the community skips are to re-commence with immediate effect. The skip will be in Station Road on the 5th December and Dwygyfylchi on the 2nd January (subject to no changes in Welsh Government regulations)
- ii. The Council is delighted to announce that it has awarded the Penmaenmawr Guides a grant of £500.
- iii. The Town Council have appointed a contractor to undertake a clear-up of the Dingle.
- iv. A Penmaenmawr Photographic competition will be launched imminently and run until the end of March 2021. Photographs need to be portrait orientation and be taken of or from Penmaenmawr. The winning images will be displayed on the platform of Penmaenmawr Railway Station. More details available on the website Penmaenmawr.org.
- v. Given the current social restrictions, the children's Wish Tree event could not be held in the traditional format. Therefore, with the support of both local schools, the Town Council organized for children to prepare their 'wishes', which were collected by the Mayor and placed on the tree (at the front of the library) by the Mayor and volunteers. The Town Council would like to thank Capelulo and Pencae schools for supporting the event.
- vi. This year's Remembrance Tree service was held remotely, via Zoom, on the 5th December. The event was led by Reverend Doctor Rosie Dymond, from the Church in Wales, supported by Sister Mary Jo of Noddfa, and Minister Joyce Warner from St Paul's Church. The event raised almost £300 for charity and the Council would like to thank everyone who supported the event.

19462 Any Other Business

None

19463 Date and Time of the Next Meeting - 6.30 pm 12th January 2021

Meeting ended at 7.50 pm

Signed: _____ (Mayor)

Date: _____